

## Metadata search in the IMDI archive

This A4 guide describes how to search the IMDI archive using the IMDI metadata search tool.

### Requirements:

- Internet access plus a recent Java runtime environment (at least Java 1.5)
- the IMDI Browser at <http://corpus1.mpi.nl>

### How to use the metadata search tool:

- Click on the top node of the corpus you want to search. If you want to search the whole archive click on the node **IMDI-corpora** (the very first node on the top of the tree).
- Right click the selected node and choose the option **metadata search** from the pop-up menu. **Keyword search**, a Google-like search option, is opened in the right panel of the page.
- Enter a query in the white search string on the top of the page and click on **Search**. The results will be shown under the search string (see screen shots on the next page).
- A second, more complex type of search can be performed by clicking on the button **Advanced search**, on the right of 'Keyword search'.
- In this case, before making the actual search, you need to define some search constraints by selecting search categories. The first search category is always **Session**. Depending on what you choose in the second pull down menu (on the right of 'Session') further pull down menus will become available (e.g. if you choose **Location**. Again, see screen shots on the next page).
- You can make your search more specific by adding more search constraints through the option **Add constraint**.
- Execute the search by clicking 'Search'. The result will be displayed in the white window below the constraints.
- Double clicking a match in the results will show you the IMDI metadata file.
- In both types of search (keyword and advanced), once the search has been made, further options will become available: **Save**, **Print**, and **Content search**. The first two are fairly self-explanatory; the third one, by contrast, redirects you to **TROVA** interface, the application used for annotation searching (for further information see Trova A4 guide/manual: <http://tla.mpi.nl/tools/tla-tools/trova/>).
- Note that **Content** searches ('Content' is one of the options of the second pull down menu) must be performed using ANNEX (see ANNEX A4 guide).

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## Keyword search

The screenshot shows the 'Keyword search' page in the IMDI-Browser. On the left is a tree view of the archive structure, with 'PeWi corpus' selected. The main area features a search bar with the text 'kleve'. Below the search bar are buttons for 'Search', 'Save', 'Print', and 'Content search'. The results section shows '1 match within 1 selected session/catalogue found.' and a single result entry: '/IMDI-corpora/MPI corpora/Demo/PeWi corpus/kleve-route'. The 'Keyword search' label is circled in red.

## Advanced search

The screenshot shows the 'Advanced search' page in the IMDI-Browser. On the left is the same tree view as in the keyword search, with 'PeWi corpus' selected. The main area features a search bar with the text 'Advanced search' (circled in red) and a 'Show occurrences' checkbox. Below the search bar are dropdown menus for 'Session', 'Location', 'Continent', and 'Unknown'. There are buttons for 'Add constraint' and 'Delete'. Below these are buttons for 'Search', 'Save', 'Print', and 'Content search'. The results section shows '1 match within 1 selected session/catalogue found.' and a single result entry: '/IMDI-corpora/MPI corpora/Demo/PeWi corpus/kleve-route'. The 'Advanced search' label is circled in red.