

Image metadata using Adobe Bridge (CS4)

Adobe Bridge enables you to add metadata to your image files. Image metadata will then no longer be contained in a separate file but instead, it is integrated in the image file. This A4 guide describes how to add metadata to images using Adobe Bridge (CS4).

Requirement:

To add image metadata to your images you require Adobe Bridge (CS4) to be installed on your computer including the IMDI photo fields panel. Ask the TG support to install this for you.

Advantage:

The advantage of including image metadata to your images, is that the metadata will become available in the IMDI files in the archive which makes the images searchable after upload with LAMUS. The metadata will be made visible with the image viewer installed on the IMDI browser. Use the 'View Images' option (more info in the IMDI browser manual)

The IMDI photo fields are:

Title, Description, Country, Region, Language(s), Lexical Term(s), Author Name(s).

Within the IMDI file, the fields will be included in the section where the image resource is described.

1. Start **Adobe Bridge (CS4)** and browse to the directory where your images are stored.

2. Select the file(s) you wish to add metadata to. This can either be a single file, or a selection of multiple files (select more than one file in case the metadata you wish to add to the files is the same, e.g. country or language)

3. Right click on any of the highlighted files and select **File Info...** from the drop-down menu.

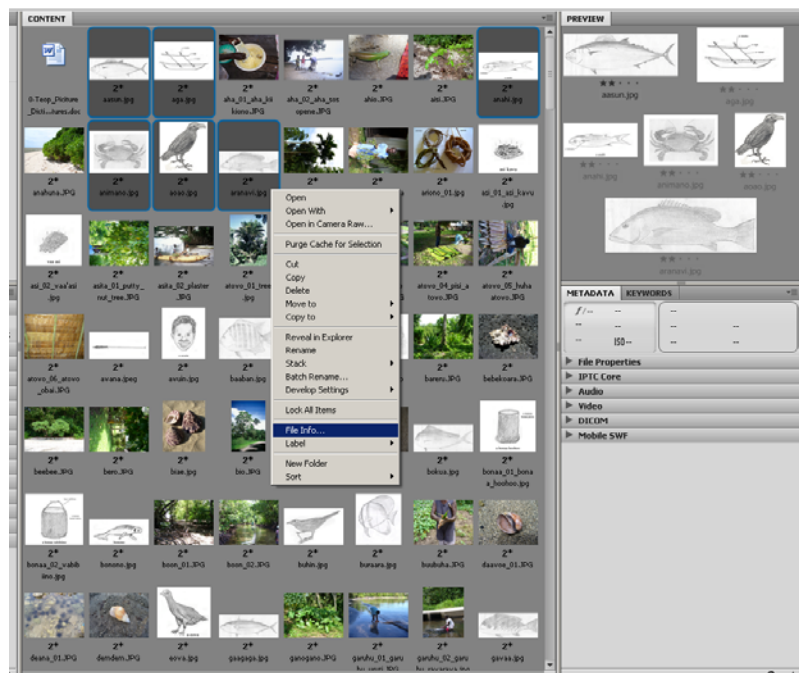
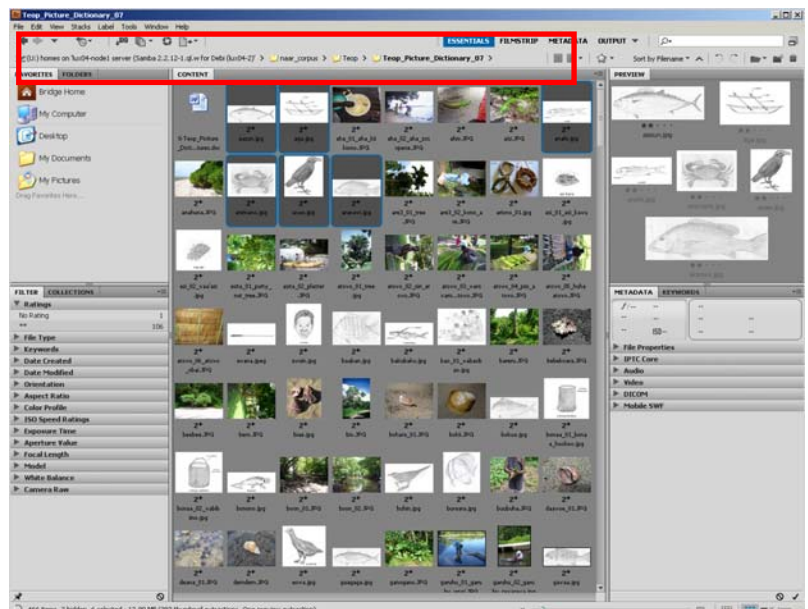
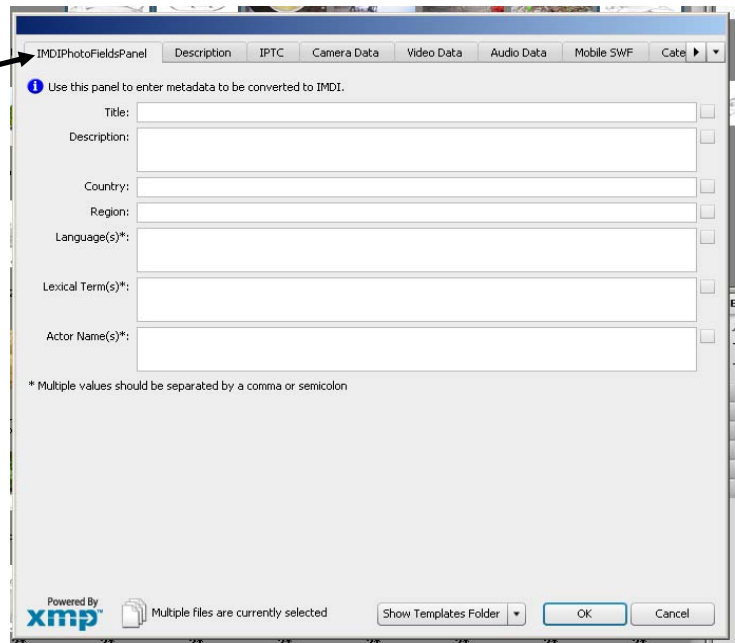
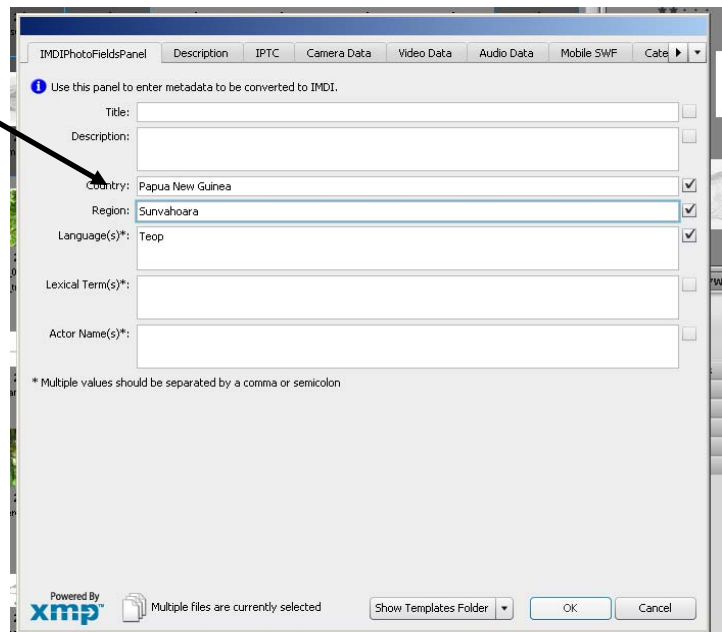


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4. A new window will open. From the tabs, select IMDI photo panels field



5. To add metadata to the selected file(s), populate the the metadata fields and click OK. The boxes behind the field will be automatically checked.



6. To add metadata to an individual file, ensure that the unique file is highlighted, right click it, select **File Info** and select the **IMDI Photo fields panel** tab. Populate the fields that are unique to the highlighted file (like e.g. Title or Lexical Term). Click OK to save.

